



## **TECHNICAL OFFICER: FINE ART (PAINTING)** (Payclass 08)

### **MICHAELIS SCHOOL OF FINE ART**

### **FACULTY OF HUMANITIES**

The Michaelis School of Fine Art is internationally recognised as one of Africa's foremost institutions for the study of fine art. The school seeks to appoint a Technical Officer in Painting to provide technical support for staff and students in the Painting Section. Technical support includes assisting students in the diversity of processes required for their practical projects and assisting staff with demonstrations and research projects. The job also requires the management and maintenance of studios and workshops, as well as the ordering of supplies and equipment.

#### **Requirements:**

- NQF 6 level trade or technical workshop qualification in woodworking and equivalent industry experience of 2 years.
- Knowledge of woodworking equipment, including hand and power tools, and stationary large-scale machinery, including health and safety regulations.
- Knowledge of frame making and canvas stretching.
- Computer literacy in using Microsoft Office and Excel, as well as email and web usage.

#### **The following would be advantageous:**

- A certificate in first aid, fire marshal training and/or experience with health and safety.
- Familiarity with Digital fabrication techniques.
- Experience in the creative industry.

#### **Responsibilities include:**

- Maintaining studios and workshop ensuring internal areas are kept clean and in good working order
- Demonstrating and assisting students with frame making, canvas stretching, surface preparation, spindle moulding, mitre and joint construction.
- Assisting students in the technical production of their creative work and academic staff in the teaching and demonstration of technical processes.
- Knowledge of woodworking equipment including spindle moulding machine, guillotine, mitre machine, table saw, hand and power tools. Maintaining stock of materials and consumables in the Painting Workshop.
- Maintaining and issuing to students and staff equipment, materials and chemicals.
- Ensuring all aspects of safety and security are adhered to according to the requirements laid down by the University.
- Assist with the preparing of studios for teaching, examinations and exhibitions.
- Liaison with, and support of, academic staff as necessary.
- Continuous training of students on the equipment on a one-on-one basis as the need arises.
- Assisting and instructing students without supervision from a line manager.
- Liaising with cleaning staff, maintenance staff and staff appointed on contract basis.

The annual cost of employment, including benefits, is between **R448 889 - R528 105 p.a**

**To apply**, please e-mail the below documents in a **single pdf file** to [Afiefah.rajap@uct.ac.za](mailto:Afiefah.rajap@uct.ac.za)

- UCT Application Form (download at <http://forms.uct.ac.za/hr201.doc>)
- Cover letter, and
- Curriculum Vitae (CV)
- A pdf of images that demonstrate the applicant's technical skills
- Names and contact information of three references.

Please ensure the title and reference number with the subject heading MSFA T/O PAINTING are indicated in the subject line.

An application that does not comply with the above requirements will be regarded as incomplete.

Only shortlisted candidates will be contacted. Shortlisted candidates may be required to undergo a competency test. Prior to an appointment being made, the prospective candidate must undergo a pre-placement medical assessment.

**Telephone:** 021 650 2163  
**Reference number:** E26521

**Website:** [www.humanities.co.za](http://www.humanities.co.za)  
**Closing date:** 01 June 2026

*"UCT is a designated employer and is committed to the pursuit of excellence, diversity, and redress in achieving its equity targets in accordance with the Employment Equity Plan of the University and its Employment Equity goals and targets. Preference will be given to candidates from the under-represented designated groups. Our Employment Equity Policy is available at <https://uct.ac.za/oic/employment-equity>*

*When you apply for a position at UCT, we collect your personal information to assess your application, communicate with you, and coordinate interview logistics. Information such as race, gender, nationality, and disability status is used to support our Employment Equity obligations. We also verify your references, qualifications, conduct criminal and, for certain roles, credit checks. For more information about how the University of Cape Town uses personal information and your rights, please email [popia@uct.ac.za](mailto:popia@uct.ac.za).*

**The University reserves the right to extend the closing date for applications if deemed necessary and reserves the right to make no appointment.**